



**National Capital Consortium**  
UNIFORMED SERVICES UNIVERSITY  
OF THE HEALTH SCIENCES  
F. EDWARD HÉBERT SCHOOL OF MEDICINE  
4301 JONES BRIDGE ROAD  
BETHESDA, MARYLAND 20814-4799

## **GRADUATE MEDICAL EDUCATION COMMITTEE MEETING**

**01 November 2006, 1500 Hours**  
**1500 hrs, Board of Regent Room, D3001, USUHS**

### **OPEN SESSION MINUTES**

The National Capital Consortium Graduate Medical Education Committee met Wednesday, November 01, 2006 1500 hours. A quorum was present.

#### **OLD BUSINESS:**

**Approval of Minutes:** The minutes from the October 4, 2006, NCC GMEC meeting, were approved as written.

- IV.B.10.e Program Director Searches:** The Administrative Director (AD) informed the GMEC of the following ongoing NCC Program Director searches: **NCC Cardiovascular Fellowship Program** (Initiated 16 October) Pending Search Committee Nominee; **NCC WRAMC Clinical Neurophysiology Fellowship Program** (Initiated 10 October 06) Pending Search Committee Nominee; **NCC Orthopaedic Surgery Residency Program** (Initiated 25 September 06) Pending Search Committee Recommendation; **NCC Psychiatry Residency Program** (Initiated 17 August 06) Packet Forwarded to the Search Committee members on 30 October 2006, and awaiting Search Committee Recommendation; **NCC IM Critical Care Medicine Fellowship Program** (Initiated 10 April 06) Packet Forwarded to the Search Committee members on 26 June 06, and awaiting the Search Committee Recommendation.

**Selection for Program Directors:** COL David A. Kristo, MC, USA NCC Sleep Medicine Fellowship Program, effective 17 October 2006; Lt Col Michael Rajnik, USAF, MC, NCC Pediatric Infectious Disease Fellowship Program, effective 18 October 2006

**Pharmacy Program Directors:** Robert Massey, RPH, BCNP, **Nuclear Pharmacy Residency Director**; Michael S. Edward, Pharm. D., MBA, **Oncology Pharmacy Residency Program**, Amy Lugo, **Pharmacy Practice Program Director**

**Selection of Associate Program Directors:** None

The Committee voted without objection to approve the selections. Congratulations!

**Certificates of Appreciation:** None.

#### **NEW BUSINESS:**

- IV.B.1 Resident Representative Issues:** MAJ Michael Price, MC, USA WRAMC, and LCDR Mark

Travis, MC, USN, NNMC, representatives were in attendance. No issues were raised.

**Committee Responsibilities:**

- IV.B.11 Report of the Internal Review Subcommittee:** Dr. Gunderson reported on behalf of the Subcommittee. (Attachment1).

**Tracking Sheets:** A copy of the tracking sheet is appended to the original copy of these minutes.

**Internal Reviews:** None.

**Follow-Up on Prior Reviews:** None.

- IV.B.8 ACGME Correspondence:**

- IV.B.10.f** a. Allergy was informed by the ACGME that they had not submitted case logs for their 2005-6 graduates. Their response was required by 15 November. It is recommended that the Program Director submit his draft to the Administrative Director for approval of the Executive Committee (electronically) before 31 October 2006.

- IV.B.10.f** b. The Surgery RRC noted that 15% of residents completing their surveys indicated that they were not in compliance with the work hour rules. A progress report was required by 15 December. It is recommended that the Program Director submit his draft before 15 November.

- IV.B.10.f** c. A draft of a Progress report for National Capital Consortium Program in Pediatric Gastroenterology & Nutrition, Program 3321021010 was received. The Draft was approved and addressing all the concerns in an acceptable manner. Due to the short suspense, it was recommended that it be circulated to the members of the Executive Committee for approval.

The next Subcommittee meeting is scheduled for 15 November 2006, 1500 hours.

The GME unanimously voted to accept the report of the Subcommittee's report.

**Program Director Roster:** The members of the GMEC were asked to review the listing and pencil in changes as required for contact numbers.

**Orthopaedic Realignment:** CDR McKay noted that as part of the Orthopaedic realignment they are in the process of developing a block diagram for the PGY 1-5 years. A full year of research will be built in similar to what WRAMC has currently. The residents are getting to know each other and everyone has been very positive about the realignment.

**Orthopaedic Department Realignment:** CDR McKay reported that the plan is to appoint the Orthopaedic Rehabilitation Director first which will be the director for the region. Following that selection an Orthopaedic Department Director will be selected.

**Site Survey:** The site survey is scheduled to begin at 8:30 a.m., 8 January 2007, Board of Regents Room, USUHS. The AD will circulate a detailed schedule in the near future.

- IV.B.1 Reaffirmation of Statement of Commitment:** An electronic vote of approval was received and the GMEC approved the Reaffirmation of the Statement of Commitment.

- IV.B.6 Competencies Subcommittee:** MAJ Klote reported that the goals of the committee are to review the current requirements for the competencies and to review the current practices that are ongoing.



in evaluating across all of the programs in an effort to highlight and evaluate for best practices among the various ways to look at the competencies. The committee will also develop ways to best share this information through websites or conferences in an effort better understand best practices. The committee will look at developing outcomes tools. A sub part of the committee will review the consolidation of the common training requirements. Initially the committee will meet every other month for the first few months. Once a core group is established the committee will meet on a quarterly basis. The first meeting will be held on 3 January 2007. To date the COL Nace, LTC Bennett, and LTC Wortmann, have agreed to serve as committee members.

**IV.B.3**

**IV.B.10.c**

**MOUs:** Reminder that all new proposals should identify additional funding requirements, including anticipated TDY expenses. The GME unanimously voted to approve the MOU's

- Proposed agreement with **Northwestern Memorial Hospital, Chicago**. This agreement would allow physicians in the Consortium's Anesthesiology Residency Program to receive training in obstetrical anesthesia with the Hospital. (COL Paul D. Mongan, MC USA) NCC.06.175
- Proposed agreement with the **Medical Practice of Robert J. Carnathan, M.D.**, in Chevy Chase, Maryland. This agreement would allow physicians in the Consortium's Dermatology Residency Program to receive training with Dr. Carnathan. (COL George W. Turiansky, MC, USA) NCC.06.176
- Proposed agreement with the **Inova Fair Oaks Hospital in Fairfax, Virginia**. This agreement would allow physicians in the Dewitt Army Community Hospital's Family Medicine Residency Program to receive training at Fair Oaks. (MAJ (P) Kevin Moore, MC, USA)
- Proposed agreement with **The Armed Forces Retirement Home** is a continuing care retirement center with independent living, assisted living and skilled nursing/long term care for approximately 1100 veterans. The population is approximately 92% male, 8 % female with an average age of 77. This is a great setting for teaching Geriatric medicine and exposes the learners to all levels of care. The PGY 2 Internal Medicine resident is instructed by the Geriatric Psychiatry fellow and attending from WRAMC. (LTC Brian Cuneo, MC, USA)
- Proposed agreement with **Knollwood** in Washington DC. Internal Medicine Residency Program. The Attending from the Geriatric service, the nurse case manager from WRAMC and the PGY 2 resident tour this retirement center and conduct an interview in the apartment. The focus of the interview and discussion is on personal history, activities and lifestyle. The phases of adult development as discussed by Dr Gene Cohen (midlife reevaluation phase, liberation phase, summing –up phase, and encore phase) are matched with the individual's personal reflection. This is patient centered education for the PGY2 residents. Required for the Ambulatory Geriatric Rotation. There is no cost for this single interview( LTC Brian Cuneo, MC, USA)
- Renewal: proposed agreement with the **Naval Medical Center in Portsmouth, Virginia**. This agreement renews an expired agreement that allowed physicians in the Consortium's Occupational and Environmental Medicine Residency Program to receive training at the Medical Center. (COL Timothy Mallon, MC, USA) NCC.06.177

The Committee voted unanimously to approve the MOUs.

#### INFORMATION ITEMS:

- The AD introduced Ms Diane Demmings, the new NCC GME Registrar. She can be reached at [ddemmings@usuhs.mil](mailto:ddemmings@usuhs.mil), 295-3445.
- The Faculty Development Course will run from 22 - 26 Jan 07. The point-of-contact is Ms Demmings, 295-3445 or [ddemmings@usuhs.mil](mailto:ddemmings@usuhs.mil).
- Next Internal Review Subcommittee Meeting is scheduled for 15 November 2006, Board of Regents Room, USUHS.
- The next GMEC Meeting will be held on 6 December 2006, 1500 hours, Board of Regents Room, Bldg. D3001, USUHS
- Next Executive Committee Meeting: TBD
- Next Board of Director's Meeting is scheduled for 15 November 2006, 1300 hours, Board of Regents Room, USUHS.
- Selection Board: 27 Nov - 1 Dec 06 Registration closes 10 Nov 2006
- Honorarium Requests must be submitted 30 days in advance

#### ITEMS FROM THE FLOOR:

#### IV.B.6

**CDR McGuigan:** A series of faculty development sessions based on the Stanford Faculty Development Course is going to be held at NNMC starting at 1600 hours on Tuesday 30 January 2007 and continuing on subsequent Tuesdays thru the middle of March 2007. CDR McGuigan is also hosting a course on 8 Nov 2007.

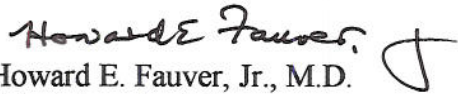
Administrative support is limited at the present time. As a result we need as much notice as possible from those requesting TAD.

**COL Nace:** COL Powell wants input to know when would be a good time for him to come and give a one hour talk on GME for the residents. He will also stay a day or two for appointments with the residents. COL Nace welcomes suggestions. Once the dates have been decided COL Nace will notify everyone via email.

**MAJ Hwang:** Raised an issue regarding those interested in doing research at USU although they are not billeted at USU. Mr Kaar, NCC Legal counsel suggested that the MAJ Hwang contact Mr. Rick Levine for assistance.

The meeting adjourned at 1600 hours.

A Closed Session followed.

  
Howard E. Fauver, Jr., M.D.  
Administrative Director

*Note: Reference in the left margin represents functional area of responsibility of the Graduate Medical Education Committee. Attached to these minutes are definitions of the eleven areas.*